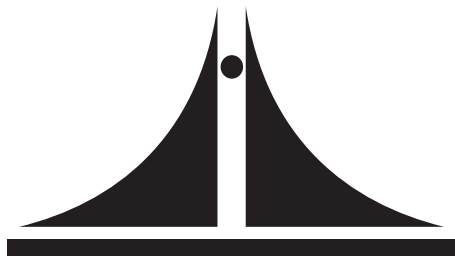


ANNUAL REPORT FOR THE YEAR 2013–14



**NATIONAL COUNCIL FOR HOTEL MANAGEMENT
AND CATERING TECHNOLOGY**
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NATIONAL COUNCIL FOR HOTEL MANAGEMENT AND CATERING TECHNOLOGY ANNUAL REPORT 2013-14

1. INTRODUCTION

1.1 National Council for Hotel Management and Catering Technology (Society) was set up in the year 1982 by Govt. of India as an autonomous body for coordinated growth and development of hospitality management education in the country. Initially, the Council was set up in the name of National Board of Studies in Food Management, Catering & Nutrition under the administrative control of Ministry of Agriculture (Deptt. of Food) and subsequently it was transferred to Ministry of Tourism, Govt. of India in the year 1984 with renaming as National Council for Hotel Management & Catering Technology. The office of the Council is situated at A-34, Sector-62, Noida (U.P.) in its own building whereas registered office is at Pusa, New Delhi. The Council regulates academics in the field of Hospitality Education & training that is imparted at the 21 (twenty one) Central Govt. sponsored Institutes of Hotel Management, 19 (Nineteen) State Govt. sponsored IHMs (16 SIHMs offering Degree Program & 3 SIHM offering Diploma Courses), 15 (fifteen) private Institutes and 8 (eight) Food Craft Institutes that function in different parts of the country. Through the Council, these institutes offer Ten (10) different professional programmes leading to award of Certificate, Diploma, Post Graduate Diploma, Bachelor and Master Degree. (The last two programs are in collaboration with Indira Gandhi National Open University).

2. AIMS & OBJECTIVES AND ROLE OF THE NATIONAL COUNCIL:

- 2.1 Aims and objectives of National Council for Hotel Management & Catering Technology and its role as the apex formation in the country to ensure co-ordinated growth and development of hospitality education through its affiliated institutes are elaborated in its Memorandum of Association which among other things, mandates the Council to effectively discharge functions such as:
- Formulate, guide and coordinate various types of studies, knowledge and research inclusive of Graduate and Post Graduate studies in the field of Food Management, Hotel Management, Catering Technology and Applied Nutrition and allied skills and crafts;
 - Affiliate Institutions concerned with the subject and prescribe course of study and instructions leading to examinations conducted by it;
 - Prescribe standards for buildings and equipment for affiliated institutes;
 - Prescribe educational qualifications and other standards for faculty and members of staff of affiliated institutes and, where necessary depute them for further training, both within and outside the country.
 - Prescribe educational and other qualifications for admission of students to various



courses and prescribe manner of admission of students of different courses at the affiliated institutes;

- f. Admit candidates to examinations conducted by it;
- g. Conduct annual examinations for promotion from lower to higher classes and terminal examinations for award of Certificates, Diplomas and Degrees as prescribed for different courses;
- h. Publish results of examinations conducted by it;
- l. Grant Certificates, Diplomas and Degrees to students who have completed and passed the prescribed course of study and examination conducted by it;
- j. Co-operate with other authorities and bodies in such manner and for such purposes as may be necessary for giving effect to the objects of the Society;
- k. Promote general advancement of hospitality education, technical or otherwise, amongst members of and those connected with educational and professional interests of the hotel and catering industry;
- l. Form Rules and Bye-laws to devise and impose means for testing qualifications of persons already working in the industry with a view to grant recognition to their professional attainments and deal with all matters incidental thereto;
- m. Advise the Government on coordinated development of Hotel Management and Catering Technology education and training and on such other matters as the Govt. may require;
- n. Do all other such lawful acts and things as may be necessary or incidental or conducive to the attainment of all or any of the objects of the Society;
- o. Acquire, hold and dispose of property in any manner whatsoever, subject to prior approval of the Central Government being obtained in the case of acquisition or disposal of immovable property;
- p. Deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing its functions;
- q. Borrow and raise money with or without security or the security of any mortgage, hypothecation or pledge of the overall or any part of the immovable properties belonging to the Society or in any other manner whatsoever;
- r. Print, publish and exhibit magazines, periodicals, newspapers, books, pamphlets or posters that may be considered desirable for the promotion of the objects of the Society;
- s. Receive grants-in-aid, donations, etc. from the Govt. and, if considered necessary, from other persons and utilise the grants etc. so received solely for furtherance of the objects of the Society and in accordance with any conditions therefore imposed by the Government;
- t. Create and maintain a fund to which shall be credited;
 - i) All moneys provided to the Society by Government of India and other Governments/Institutions;



- ii) All fees and other charges received by the Society;
- iii) All moneys received by the Society by way of grants, gifts, donations bequests or transfers, and
- iv) All moneys received by the Society in any other manner or from any other source.
- v) Deposit all moneys into the fund created and maintain them in banks or invest them in such manner as the Society may decide;
- u. Draw, make, accept endorse and discount cheques, notes or other negotiable instruments , and for these purposes sign execute and deliver such assurances/deeds as may be necessary;
- v. Pay out of the funds belonging to the Society or out of any particular part of such funds the expenses incurred by the Society from time to time including all expenses incidental to the formation of the Society and management and administration of any of the foregoing objects including all rents, taxes, outgoings of salaries of the employees;
- w. Carry out such other duties as may be imposed upon it by the Central Government from time to time.

3. MANAGEMENT

3.1 COMPOSITION OF NCHMCT SOCIETY:

National Council for Hotel Management and Catering Technology is a Society Registered under the Societies Act, 1860. Composition of its members as defined in Rule 4(1) of Society's Memorandum of Association and Rules and Regulations is as under:

1.	Minister-in-charge of Administrative Department concerned.	Hon'ble Minister for Tourism	President of Society
2.	Minister of State in the Administrative Department or if there is no such Minister such other person as may be nominated by the President.	Hon'ble Minister of State for Tourism.	Vice-President
3.	Ministers/Secretaries In charge of the Education and the Labour Department in the Union Govt.	Hon'ble Ministers of the respective Ministries are in position. (However, notices have sent to Secretary level officers only in past)	Members



4.	Representatives of the Govt. of India respective States in which the affiliated Institutes are located.	Secretary (Tourism) of the States and UTs who is also the Chairperson, BOG of the affiliated Institutes located in the States/UT. Chairpersons of IHMs at Mumbai and Pusa-Delhi are not the Secretaries of concerned States, hence Secretaries of Maharashtra and Delhi States are not the Members.	Members
5.	Chairmen of the Board of Governors of Societies managing the affiliated Institutes.	Secretary (T) of the respective State/UT are the Chairmen of the affiliated Institutes as at S. No. 4.	Members
6.	Chairman of the Board of Governors of National Council for Hotel Management.	Secretary (Tourism), Govt. of India is the Chairperson of BOG, NCHMCT.	Member
7.	Five Representatives of the Govt. of India.	<ul style="list-style-type: none"> i) Secretary (Tourism), Govt. of India ii) Addl. Secretary (Tourism), Govt. of India (in place of DG) iii) Addl. Director General (Tourism), Govt. of India iv) Representative of Ministry of Labour v) Representative of Ministry of HRD 	Members
8.	Member Finance/Financial Advisor in the Administrative Department.	Addl. Secy. & Financial Advisor, MOT.	Member
9.	Principals of all affiliated Institutes to be nominated by the Govt.	Principals of all affiliated IHMs and FCIs.	Members
10.	Two Experts in Hotel and Food Management, Catering and Nutrition, to be nominated by the Govt.	-	Vacant
11.	Four persons from the Hotel and Catering Industry to be nominated by the Govt.	-	Vacant



12.	Chief Executive Officer of the National Council to be appointed by the Govt.	ADG(T) has additional charge of the post of Chief Executive Officer ,NCHMCT	Member
13.	Secretary of the Board	Director (A&F), NCHMCT	Member/ Secretary

3.2 MANAGEMENT PATTERN

Board of Governors, as constituted by Government, conducts business of the National Council under the Chairmanship of Secretary (Tourism), Govt. of India. Chief Executive Officer, who is also a Member on the Board of Governors, oversees day to day affairs of the Council. Composition of the Board of Governors as defined in Rules 28 of Memorandum of Association of NCHMCT (Society) is as under:

1.	A Chairman to be nominated by the Govt.	Secretary (Tourism) Govt. of India	Chairman
2.	The representatives of the Govt. of India on the Society.	1 Addl. Dir. Gen.(Tourism) Govt. of India 2. Director-Technical. Education representing Secretary HRD. 3. Director Gen. (Employment & Training) representing Secretary (Labour). 4. CMD, ITDC 5. Director, IITM, Gwalior	Vice-President
3.	Member Finance-Financial Adviser in the Administrative Deptt. concerned.	Addl. Secy. & Financial Advisor, MOT.	Member
4.	2 of the nominees of the Govts. of States in which the affiliated institutions are located, to be specified by the Govt.	1. Principal Secretary (Tourism), Govt. of Bihar. 2. Secretary (Tourism), Govt. of Kerala.	Member Member
5.	Principals of 4 of affiliated Institutes of Hotel Management.	1. Principal, IHM, Bengaluru. 2. Principal, IHM, Goa. 3. Principal, Ambedkar IHM, Chandigarh. 4. Principal, IHM, Kolkata.	Member
6.	One of the Experts in Hotel & Food Management, Catering and Nutrition to be nominated by the Govt.	1. Sh. D.K.Beri, Director, Business Development, Taj Group of Hotels.	Member
7.	Two of the persons from the hotel & catering Industry to be specified by the Govt.	1. Secretary General, FHRAI, N.Delhi. 2. Dr. (Mrs.) Jyotsana Suri CMD, Lalit Group of Hotels, New Delhi	Member Member



8.	Chief Executive Officer	ADG (T)/Chief Executive Officer, NC.	Member
9.	Secretary of the Board.	Secretary /Dir. (A&F), NCHMCT.	Member Secretary

Director (Studies) NCHMCT and Director, SOTHSM, IGNOU, are the special invitees in the Board of NCHMCT.

4. MEETINGS OF THE BOARD:

During the year 2013-14, two meetings of the Board of Governors of National Council for Hotel Management & Catering Technology were held. Details of which are as under :

- i) 39th BOG Meeting held on 17th July, 2013 ; and
- ii) 40th BOG Meeting held on 13th December, 2013

5. ACTIVITIES OF THE COUNCIL DURING THE YEAR 2013-14:

5.1 COURSES CONDUCTED BY NCHMCT:

The details of Courses conducted by NCHMCT are given here under:

S.No.	Courses	Duration	Required Qualification	Institutes where courses offered in 2013-14
1.	M.Sc. in Hospitality Administration	2 years	B.Sc. Degree in Hospitality and Hotel Administration from IGNOU; OR Bachelor's Degree in Hotel Management and Catering Technology from AICTE approved Institutes.	Central IHMs - Pusa-New Delhi; Bengaluru; Chennai and Lucknow
2.	B.Sc. in Hospitality and Hotel Administration	3 years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects. Candidate must have passed English as a subject of study (core/elective/functional) in the qualifying examination.	All affiliated Central/ State & Private IHMs
3.	Post Graduate Diploma in Accommodation Operations & Management	1 ½ years	Bachelor's Degree in any discipline with 50% marks	Central IHMs: Bhubaneswar, Guwahati, Kolkata, Pusa-New Delhi



4.	Craftsmanship Course in Food Production	1 ½ years	10 th Class of 10+2 or equivalent system with English as one of the compulsory subjects.	<p>Central IHMs: Bhopal, Bhubaneswar, Chennai, Goa, Guwahati, Gwalior, Hyderabad, Kolkata, Mumbai, Pusa-New Delhi, Shillong and Shimla</p> <p>State IHMs: Gangtok, Hamirpur, Tiruchirappalli, Medak, Indore and Tirupati</p> <p>Private IHMs: Shri Shakti - Hyderabad, Desh Bhagat, CT Jalandhar</p> <p>FCIs: Tura (Meghalaya)</p>
5.	Craftsmanship Course in Food & Beverage Service	24 weeks	10 th Class of 10+2 or equivalent system with English as one of the compulsory subjects.	<p>Central IHMs: Bhubaneswar, Goa and Gwalior</p> <p>State IHMs: Puducherry, Medak, Indore and Tirupati</p> <p>FCI: Aligarh</p>
6.	Diploma in Food Production	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects	<p>Central IHMs: AIHM-Chandigarh, Chennai, Gurdaspur, Hajipur, Jaipur, Lucknow, Shillong, Srinagar and Thiruvananthapuram</p> <p>SIHMs: CIHM-Chandigarh, Dehradun, Gangtok, Jodhpur, Kurukshetra, Faridabad, Bathinda, Puducherry, Rohtak, Panipat Tiruchirappalli, Bodhgaya.</p> <p>Private IHMs: KC Nawashahr and Desh Bhagat</p> <p>FCIs: Ajmer, Aligarh, Balangir, Darjeeling, Udaipur, Hoshiarpur, Nagaon, Tura (Meghalaya) and INS Hamla</p> <p>Private IHMs: Chitkara, Rajpura</p>



7.	Diploma in Food & Beverage Service	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects.	<p>Central IHMs: Hajipur, Jaipur, Pusa-New Delhi, Shimla and Srinagar</p> <p>State IHMs: CIHM-Chandigarh, Dehradun, Jodhpur, Kurukshetra, Gangtok, Faridabad, Hamipur, Puducherry, Rohtak, Panipat and Bodhgaya</p> <p>FCIs: Ajmer, Aligarh, Balangir, Darjeeling, Udaipur, Nagaon, and INS Hamla.</p>
8.	Diploma in Front Office Operations	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects	<p>Central IHMs: Jaipur and Srinagar</p> <p>State IHMs: CIHM-Chandigarh and Jodhpur</p> <p>FCIs: Ajmer, Balangir, Darjeeling, Udaipur and Nagaon</p>
9.	Diploma in Housekeeping Operations	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects.	<p>Central IHMs: Gwalior and Srinagar</p> <p>State IHMs: CIHM-Chandigarh and Puducherry</p> <p>FCIs: Ajmer, Aligarh, Balangir, Udaipur and Nagaon</p>
10.	Diploma in Bakery & Confectionery	1 ½ years	Pass in 10+2 system of Senior Secondary examination or its equivalent with English as one of the subjects	<p>Central IHMs: Pusa-New Delhi, Srinagar and Shillong</p> <p>State IHMs: CIHM-Chandigarh and Tiruchirappalli</p> <p>FCIs: Ajmer, Aligarh, Hoshiarpur and Nagaon</p> <p>Private IHMs: Desh Bhagat IHM</p>



5.2 ADMISSIONS TO B.Sc. PROGRAMME IN HOSPITALITY AND HOTEL ADMINISTRATION FOR ACADEMIC SESSION 2013-14:

National Council conducted Joint Entrance Examination (JEE) on all India basis on 27th April 2013 at 46 examination centers spread across 33 cities of the country for admission to First Year of 3-year B.Sc. Hospitality and Hotel Administration for 2013-14 academic session. Total 17709 applications were received by NCHMCT through on-line and off-line as on close of last date of receipt of application i.e. 15th April 2013. On-line on-campus counselling was held from 18th June to 11th July 2013 with the help of NIC to fill 7493 seats at 52 affiliated Institutes, which includes reservation of 27% for OBC (at Central Govt. IHMs only); 15% for SC; 7½% for ST and 3% for PH Categories. On-line counselling was held at 14 IHMs viz., Pusa (New Delhi); Delhi (Lajpat Nagar); Mumbai; Chandigarh; Chennai; Kolkata; Hyderabad, Jaipur, Bhopal; Guwahati; Gwalior; Hajipur, Dehradun and Lucknow. Earlier to that, NIC also provided facility of 'Mock Counseling (on-line, off campus)' to familiarize the candidates about real time counseling. After third round of the on-line counselling, 5676 candidates were admitted. The session commenced on 29th July 2013. Data of three consecutive years relating to Joint Entrance Examination and Admissions for the 3-Year B.Sc. HHA Program is as under:

Particulars	2011	2012	2013
Applications received	13,651	15,329	17,709
Candidates appeared for JEE	11,506	13,463	15,529
Candidates registered for Counselling	8,800	10,092	12,329
Available Seats	7,370	7,255	7,493
No. of Affiliated Institutes	51	49	52
Candidates admitted	5,126	5,994	5,676

5.3 ADMISSION TO OTHER COURSES:

Admission to M.Sc. in Hospitality Administration is centrally carried out by the Council. In the case of other courses i.e. P.G. Diploma in Accommodation Operation; Diploma in Food Production; Diploma in Food & Beverage Service; Diploma in House Keeping Operation; Diploma in Front Office Operation; Diploma in Bakery & Confectionery; Craftmanship Course in Food Production; Craftmanship Course in Food & Beverage Service, admissions is directly carried out by the respective Institutes as per eligibility criteria prescribed by the National Council for each of the Course.

6 AFFILIATIONS GRANTED BY NCHMCT DURING 2013-14

6.1 AFFILIATION OF STATE GOVERNMENT INSTITUTES

During the year under review, National Council has granted affiliation to following State Institutes of Hotel Management for offering B.Sc. Degree and other Diploma/Craft Courses from 2013-14 academic session. Details of Courses along with approved intake are as under:



Sl. No.	Institute	Course	Approved Intake
1.	National Institute of Tourism & Hospitality Management, Hyderabad	- 3-Year B.Sc. HHA Program	60 students
2.	State Institute of Hotel Management, Panipat	- 3-Year B.Sc. HHA Program - Diploma in Food Production - Diploma in F & B Service - Diploma in Bakery & Confectionery	60 students 40 students 40 students 20 students

6.2 INCREASE IN INTAKE AT STATE GOVERNMENT INSTITUTES

During the year under review, National Council has approved the enhancement in the present intake for 3-Year B.Sc. HHA Program and also granted approval for running the other Diploma courses at following State Government IHMs, as per details indicated against each:

Sl. No.	Institute	Course	Intake of Students
1.	State Institute of Hotel Management Faridabad	- 3-Year B.Sc. HHA Program	20 to 40
2.	State Institute of Hotel Management Rohtak	- 3-Year B.Sc. HHA Program - Diploma in Food Production - Diploma in F&B Service - Diploma in Bakery & Confectionery	40 to 120 40 40 30
3.	State Institute of Hotel Management Silvassa	- 3-Year B.Sc. HHA Program - Diploma in Food Production - Diploma in Housekeeping Operation	40 to 60 40 40

6.3 EXTENSION OF PROVISIONAL AFFILIATION TO PRIVATE INSTITUTES DURING 2013-14 ACADEMIC SESSION.

During 2013-14, National Council has granted extension in provisional affiliation for a c a d e m i c session 2013-14 to following 9 private Institutes of Hotel Management located in different parts of the country with the intake capacity already approved by the Council. These Institutes, under affiliation to the Council, offer 3-Year B.Sc. HHA Program and other Diploma/Craft courses for academic session 2013-14:

- i) Institute of Hotel Management, Meerut
- ii) Shri Shakti College of Hotel Management, Hyderabad
- iii) KC Institute of Hotel Management, Nawanshahr



- iv) St. Soldier Institute of Hotel Management, Jalandhar
- v) CT Institute of Hotel Management, Jalandhar
- vi) Rayat & Bahra Institute of Hotel Management, Mohali
- vii) Desh Bhagat Institute of Hotel Mgt, Mandi Gobindgarh
- viii) Guru Nanak Institute of Hotel Management, Kolkata
- ix) Vels Institute of Hotel Management, Chennai

7. REPORT ON EXAMINATIONS HELD DURING 2013-14 AND RESULTS OF M.Sc. HA, B.Sc. HHA AND OTHER COURSES:

- 7.1 Annual Examinations 2013 were conducted by the National Council for Hotel Management for the 3-year Degree Course; Post graduate Diploma Course; Craftmanship Certificate Courses and Diploma Courses at all its affiliated Institutes of Hotel management and Food Craft Institutes. In all 17899 candidates took the examination held in April/May 2013 for courses indicated here under:

Sl. No.	Courses	No. of Candidates
01	M.Sc. in Hospitality Administration 1 st Year - Sem I & II	76
02	1 st Year of 3 - Year B.Sc. in H&HA	5676
03	2 nd Year of 3 - Year B.Sc. in H&HA	5003
04	3 rd Year of 3 - Year B.Sc. in H&HA	4421
05	PG Diploma in Accommodation Operations & Management	82
06	Diploma in Food Production	966
07	Diploma in Food & Beverage Service	496
08	Diploma in Front Office Operations	185
09	Diploma in Housekeeping	111
10	Diploma in Bakery & Confectionery	153
11	Craftmanship Certificate Course in Food Production & Patisserie	630
12	Craftmanship Certificate Course in Food & Beverage Service	100
	TOTAL	17899

- 7.2 Pass percentage of results of the examinations held during 2013-14 for the courses offered by NCHMCT is as under. Pass percentage of results for the year 2012-13 is also indicated below as the same was not provided in the corresponding annual report as the results of that year were not available at the time of submission of the annual report:



Sl. No.	Courses	2012-13 Pass %	2013-14 Pass %
01	M.Sc. in Hospitality Administration (Semester I & II)	100	NCHM component marks sent to IGNOU. Result to be declared by IGNOU
02	1 st year of 3-Year B.Sc. in H&HA	94.02	96.20
03	2 nd year of 3-Year B.Sc. in H&HA	95.42	98.24
04	3 rd year of 3-year B.Sc. in H&HA	97.03	99.15
05	PG Diploma in Accommodation Operations & Management	75.00	Results Awaited
06	Diploma in Food Production	96.50	
07	Diploma in Food & Beverage Service	78.65	
08	Diploma in Front Office Operations	92.35	
09	Diploma in Housekeeping Operations	90.24	
10	Diploma in Bakery & Confectionery	98.52	
11	Craftsmanship Certificate Course in Food Production & Patisserie	100	
12	Craftsmanship Certificate Course in Food & Beverage Service	72.00	

7.3 SPECIAL DIPLOMA EXAMINATION HELD AT INS HAML A.

National Council for Hotel Management and Catering Technology has signed an MOU with Indian Navy's training institute at INS Hamla, Mumbai, so that National Council awards Diploma level certificate to the Sailors and Petty Officers of INS Hamla, who have completed structured training in Food Production and Food & Beverage Service. Award of National Council's Diploma certificate to those Sailors and Petty Officers trained at INS Hamla shall not only enhance the self-esteem of naval personnel and officers but shall also help them to acquire a recognized qualification which will be of immense use in their rehabilitation after their retirement from the active service.

During the period under review, NCHMCT conducted special examinations for the two Diploma Courses at INS Hamla for awarding Diploma to the successful Sailors/Petty Officers of Indian Navy. Details of which are as given here under:

Course	Exam Held	No. of Candidates Appeared	No. of Candidates Passed	Pass %
Food & Beverage Service	July 2013	33	33	100%
Food Production	August 2013	27	27	100%

8. CENTRALIZED EVALUATION.

During the year under review, NCHMCT conducted centralized evaluation at its HQ, Noida for evaluation of answer books of all semesters of the 3-Year B.Sc.HHA and other Diploma/Craft Courses. Faculties from different IHMs were engaged for the purpose. Lodging and boarding



arrangements were made by the Council in its guesthouse as well as neighbouring government guesthouses.

9. EXTENSION OF MAXIMUM PERIOD FOR B.Sc. HHA PROGRAM

Analogous to IGNOU, National Council for Hotel Management had permitted students whose Roll Number started from 08 i.e. 2008-09 batch to clear their backlog papers during 2013-14 academic session.

10. COLLABORATION WITH LAUSANNE HOSPITALITY CONSULTING, SWITZERLAND FOR REVIEW OF CURRICULUM AND FACULTY DEVELOPMENT.

With the approval of Board of Governors of the National Council and with the approval of the Government of India, the National Council for Hotel Management and Catering Technology has entered into an agreement with Lausanne Hospitality Consulting, Lausanne, Switzerland, a division of Ecole hôtelière de Lausanne, Lausanne towards curriculum and faculty development of its B.Sc. Hospitality & Hotel Administration Program. The necessity of up-gradation of present curriculum of the Council was felt during 2009 when UNWTO, after mapping of the curriculum of this Council, suggested for its improvement in international standard. Working on the recommendations, the Council made correspondence with top six global Universities/Hotel Schools based on Shanghai Index of academic ranking. However, only two Hotel Schools responded i.e. (i) Ecole hôtelière de Lausanne, Switzerland and (ii) Cornell University School of Hotel Administration, USA. The Board of Governors of the Council, in its 39th meeting, decided to have a tie-up with an international top ranked Hotel School/University for curriculum and faculty development. Proposal from both the foreign hotel schools were scrutinized and a transparent method was adopted to select Ecole hôtelière de Lausanne, Switzerland, which was top ranked as well as oldest hospitality school and has presence in India. As such, the Board of Governors of the Council, during its 40th meeting, approved the academic tie-up with Lausanne Hospitality Consulting, Lausanne, Switzerland, a division of Ecole hôtelière de Lausanne. The agreement was signed between both the institutions on 11th February 2014. The academic tie-up mainly highlights:

- a) review the existing curriculum, identify knowledge and skill gaps specific to the requirement of the market and recommend for new inputs;
- b) provide faculty development with new teaching techniques inculcating global standard of academic delivery; and
- c) conduct of academic audit.

Working on the agreement, the experts of Lausanne Hospitality Consulting, Switzerland conducted the review of existing curriculum and visited two of the IHMs under the umbrella of NCHMCT to identify the knowledge and skill gap and requirement of the new inputs in the present curriculum.

As per the agreement, total 72 faculties of various Central IHMs will be trained during first two years and they will further train the remaining faculties with the new teaching techniques towards improvement of teaching delivery.



11. NEW WEBSITE OF NCHMCT.

During the year under review, National Council has launched its new website under the nic/gov domain with the help of NIC, covering all activities of the Council. The new website is www.nchm.nic.in/www.nchm.gov.in. Although, one can reach to the new site from the old IP address i.e. www.nchmct.org.

12. TRAINING & DEVELOPMENT PROGRAMS FOR IHMs DURING 2013-14.

Realizing that training is an instrument to help an organization to meet the twin challenges of continuous improvement and demands of change, the NCHMCT organized series of training programs during 2013-14 for faculties and administrative staff of affiliated IHMs. The expertise was drawn from specialized training organizations whose trainers were utilized to impart training in critical areas for faculty development. Total 15 such programs were conducted wherein 276 participants from different affiliated Institutes underwent the training programs. After completion of the training programs, the participants were recognized by handing over the certificates to them. The details of the training programs conducted are as given here under:

- i) 3-days training program on Food Safety & Quality was held in the Headquarters of NCHMCT. Two such programs were conducted in which 22 participants in the 1st program and 21 participants in the 2nd program from different Central & State IHMs have participated. This program was organized through Quality Council of India wherein the experts from QCI delivered the training, highlighting the newly approved Food Safety Act. Schedule of the two programs is as under :
 - a) First Program held from 28th to 30th October 2013.
 - b) Second Program held from 11th to 13th November 2013.
- ii) 5-days training program of Direct Trainers Skills (DTS) was held in the National Council by DOPT's expert trainers. Total four programs were held wherein faculties from all affiliated Institutes have participated. This program mainly imparted knowledge/training on trainer's skills as designed and approved by DOPT. Schedule of the programs held along with number of participants are as given here under :

a) First program	:	10 - 14 February 2014	:	16 participants
b) Second program	:	24 - 28 February 2014	:	19 participants
c) Third program	:	10 - 14 March 2014	:	13 participants
d) Fourth program	:	24 - 28 March 2014	:	19 participants
- iii) Two training programs on General Administration were also conducted by the Council comprising of 3-days, imparting training to the Principals and Administrative Officers/Office Supdts./Assistants of affiliated Institutes on general administrative matters, CCS/CCA Rules, Pension & Provident Fund Rules, etc. Resource persons from the DOPT and NCHMCT have delivered the training program. Schedule of the two programs held is as under :
 - a) First program was held from 23rd to 25th November 2013.
 - b) Second program was held from 31st January to 2nd February 2014.



iv) Training program on Uniform System of Accounting for autonomous bodies was also conducted by the National Council in association with National Institute of Financial Management (NIFM), Faridabad. Total 3 programs were organized at NIFM, wherein the experts of NIFC delivered the training program imparting knowledge on uniform system of accounting in IHMs. Principals and Administrative staff of Central & State IHMs have participated in the 5-day training program, which held as per the schedule given here under:

a)	First program	:	2 - 6 December 2013	:	28 participants
b)	Second program	:	16 - 20 December 2013	:	21 participants
c)	Third program	:	8 - 10 January 2014	:	40 participants

v) Towards showcasing and documentation of regional cuisine, four **Regional Cuisine Workshops** were organized by National Council at four different IHMs in the country. These workshops were held for 5-days wherein leading industry Chefs were invited as resource persons who prepared/showcased the regional dishes. Four programs were conducted simultaneously at IHMs - Mumbai; Kolkata; Chennai and Chandigarh from 10th to 14th February 2014 wherein total 38 participants from different IHMs have taken part.

Funds for conducting the above training programs have been earmarked from the own resources of National Council.

13. USE OF HINDI BEING OFFICIAL LANGUAGE

National Council for Hotel Management is notified by Deptt. of Tourism w.e.f. 23.11.1995 under Sub Rule 4 of Rule 10 of the Official Languages Rules, 1976. Relating to the use of Hindi being official language in the official work of NCHM, the details of use of Hindi during the year 2013-14 is as under:

- i) Noting, drafting and letter writings have been done frequently in Hindi by the staff and officers of NCHM;
- ii) Office Orders have been issued bilingually. Bilingually printed letter-heads, rubber stamps and file covers are used for official work;
- iii) Entries in registers and service books have been made in Hindi language;
- iv) Most of the letters sent to 'A' and 'B' regions were sent in Hindi and some of the letters to 'C' region sent in bilingual. However, reply to the letter received in Hindi language were positively given in Hindi only;
- v) Annual Report of the National Council was got printed bilingually;
- vi) JEE-2013 Information Brochure was printed bilingually by the Council;
- vii) All advertisements published during the year under review, were published both in Hindi and English newspapers;
- viii) Hindi newspapers and Hindi magazines were purchased/procured by the Council during the year under review;
- ix) During the year 2013-14, Hindi workshop was organized in the office premises of NCHM, on 19.03.2014 in which officers and employees of the Council participated;



- x) During 2013-14, Hindi Week was organized w.e.f. 13.09.2013 to 20.09.2013 by conducting various Hindi competitions. Participants were awarded by cash prizes;
- xi) Quarterly meetings of official language implementation committee of NCHMCT were held on 28.06.2013; 11.09.2013; 23.12.2013 and 11.03.2014.

14. RIGHT TO INFORMATION ACT 2005:

During the 2013-14, the authorities of NCHMCT under the RTI Act 2005 were as under:-

Appellant Authority	-	Mrs. Usha Sharma, ADG(T)/CEO, NC
CPIO	-	Shri L.K.Ganguli, Director (A&F)
CAPIO	-	Shri Jaidip Shankar, Executive Officer (Studies)
CAPIO	-	Shri Nar Singh, Executive Officer (A&F)

Details of RTI Returns submitted to CIC through on-line during the four quarters of the year 2013-14 are as under:

First Quarter (1st April 2013 - 30th June 2013)

Particulars	Opening Balance	No. of applications received as Transfer	No. of applications received directly	No. of cases Transferred to others	Requests/ Appeals Rejected	Requests/ Appeals Accepted	Requests/ Appeals carry to next quarter
Requests	02	04	22	02	0	26	Nil
First Appeals	0	NA	03	NA	0	02	01

Second Quarter (1st July 2013 - 30th September 2013)

Particulars	Opening Balance	No. of applications received as Transfer	No. of applications received directly	No. of cases Transferred to others	Requests/ Appeals Rejected	Requests/ Appeals Accepted	Requests/ Appeals carry forwarded to next quarter
Requests	0	06	10	02	0	14	Nil
First Appeals	01	NA	0	NA	0	01	Nil

Third Quarter (1st October 2013 - 31st December 2013)

Particulars	Opening Balance	No. of applications received as Transfer	No. of applications received directly	No. of cases Transferred to others	Requests/ Appeals Rejected	Requests/ Appeals Accepted	Requests/ Appeals carry forwarded to next quarter
Requests	0	08	09	01	0	16	Nil
First Appeals	0	NA	03	NA	0	02	01



Fourth Quarter (1st January 2014 - 31st March 2014)

Particulars	Opening Balance	No. of applications received as Transfer	No. of applications received directly	No. of cases Transferred to others	Requests/ Appeals Rejected	Requests/ Appeals Accepted	Requests/ Appeals carry forwarded to next quarter
Requests	0	09	07	06	0	10	Nil
First Appeals	01	NA	0	NA	0	01	Nil

15. STAFF STRENGTH IN POSITION AS ON 31st MARCH 2014

S.No.	Designation of the post	Category wise	Scale of pay Corresponding Grade Pay	Sanctioned strength	Existing strength	Vacancy position
1.	Chief Executive Officer	Group A	Rs. 37400-67000+Rs. 8700	1	1. Addl. Charge with ADG(T)	-
2.	Director(A&F)	Group A	Rs. 15600-39100+Rs. 7600	1	-	-
3.	Director (Studies)	Group A	Rs. 15600-39100+Rs. 7600	1	-	1
4.	Deputy Director	Group A	Rs. 15600-39100+Rs. 6600	1	1	-
5.	Executive Officer(A&F)	Group A	Rs. 15600-39100+Rs. 5400	1	1	-
6.	Executive Officer(Studies)	Group A	Rs. 15600-39100+Rs. 5400	1	1	-
7.	Assistant Director	Group B	Rs. 9300-34800+Rs. 4600	2	1	1
8.	Sr. P.A. to CEO	Group B	Rs. 9300-34800+Rs. 4600	1	1	-
9.	Office Supdt.	Group C	Rs. 9300-34800+Rs. 4200	1	1	-
10.	Accountant	Group C	Rs. 9300-34800+Rs. 4200	2	-	1 1
11.	Assistant	Group C	Rs. 9300-34800+Rs. 4200	3	2	1
12.	Steno Gr.C	Group C	Rs. 9300-34800+Rs. 4200	1	1	-
13.	Librarian	Group C	Rs. 5200-20200+Rs. 2800	1	-	1
14.	Steno Gr.D	Group C	Rs. 5200-20200+Rs.2400	3	2	1
15.	UDC-cum-Cashier	Group C	Rs. 5200-20200+Rs.2400	1	1	-



16.	L.D.C.	Group C	Rs. 5200-20200+Rs.1900	4	3	1
17.	Staff Car Driver	Group C	Rs. 5200-20200+Rs.1900	2	1	1
18.	Chowkidar	Group C	Rs. 5200-20200+Rs.1800	1	1	-
19.	Peon	Group C	Rs. 5200-20200+Rs.1800	2	2	-
20.	Pantry Attendant	Group C	Rs. 5200-20200+Rs.1800	1	1	-
21.	Safaiwala	Group D	Rs. 5200-20200 + Rs. 1300	1	1	-
				32	23	9

16. LIST OF AFFILIATED CENTRAL GOVT. IHMS /STATE GOVT IHMS./PVT. IHMS AND FCIS DURING 2013-14:

16.1 Central Government Institutes of Hotel Management

1.	Institute of Hotel Management, S.J.Polytechnic Campus, Seshadri Road, Bangalore - 560001	9.	Institute of Hotel Management, Village Bariar, GT Road, Gurdaspur – 143521
2.	Institute of Hotel Management, 1100 Quarters, Near Academy of Administration, Bhopal -462016	10.	Institute of Hotel Management, VIP Road, Upper Hengrabari, Barabari, Guwahati – 781036
3.	Institute of Hotel Management, Veer Surendra Sai Nagar, Bhubaneswar – 751004	11.	Institute of Hotel Management, Airport Road, Maharajpur PO, Gwalior – 474020
4.	Dr.Ambedkar Institute of Hotel Management, Sector 42 D, Chandigarh – 160036	12.	Institute of Hotel Management, Near Ramashish Chowk; Opp. State Circuit House Hazipur, Vaishali (Bihar).
5.	Institute of Hotel Management, CIT Campus, TTTI-Tharamani-P.O., Chennai – 600113.	13.	Institute of Hotel Management, F'Row, Durgabai Deshmukh Colony, Vidyanagar, Hyderabad -500007
6.	Institute of Hotel Management, Library Avenue, Pusa Complex, New Delhi – 110012.	14.	Institute of Hotel Management, Sikar Road, Jaipur – 302016
7.	Institute of Hotel Management, Bhajipura Patia Adalaj, Kudasar Gandhinagar – 382 421	15.	Institute of Hotel Management, P-16, Taratola Road, Kolkata – 700088
8.	Institute of Hotel Management, Alto Porvorim, Bardez, Goa – 403521	16.	Institute of Hotel Management, Seed Farm, Sector G, Aliganj, Lucknow - 226024



17.	Institute of Hotel Management, Veer Sawarkar Marg, Dadar (W), Mumbai – 400028.	20.	Institute of Hotel Management, Rajbagh, Srinagar – 190008
18.	Institute of Hotel Management, “Lumpyngad”, Bishop Cotton Road, Shillong - 793001.	21.	Institute of Hotel Management, G.V.Raja Road, Kovalam PO, Thiruvananthapuram– 695527
19.	Institute of Hotel Management, Kufri, Shimla – 171012		

16.2 State Government Institutes of Hotel Management

1.	Chandigarh Institute of Hotel Management, Sector 42-D Chandigarh -160036	9.	State Institute of Hotel Management Village Sasan, P.O. Jhaniari Hamirpur - 171009
2.	Institute of Hotel Management, Near Tapekeshwar Temple Garhi Cantt., Dehradun.	10.	State Institute of Hotel Management, Industrial Growth Centre. Mansa Road, Bathinda (Punjab)
3.	Delhi Institute of Hotel Management, Behind Lady Sriram College, Lajpat Nagar IV, New Delhi – 110024	11.	State Institute of Hotel Management Dr. BBA Polytechnic Campus Srv. No. 137/ P, Karad, Silvasa - 396230
4.	Institute of Hotel Management, Dara Gaon, Tadong Gangtok – 737102	12.	State Institute of Hotel Management, Tiliyar Lake, Rohtak, Haryana
5.	Institute of Hotel Management, Govt. Polytechnic Campus, Jodhpur – 342001	13.	State Institute of Hotel Management & Catering Technology, Thuvakkudi, Tiruchirappali-620015
6.	State Institute of Hotel Management Govt. Guesthouse Compound, West Hills , Kozhikode - 673005	14.	Pondicherry Institute of Hotel Management & Catering Technology, Upplam Road,Puducherry-605001.
7.	State Institute of Hotel Management Jyotisar Marg , Near Kalpana Chawla Planatarium Kurukshetra.	15.	Dr. YSR National Institute of Tourism & Hospitality Management, Telecom Nagar, Gachi bowli, Hyderabad
8.	State Institute of Hotel Management Badkal Lake Crossing, Faridabad- 121001	16.	State Institute of Hotel Management, Industrial area, Near Ram Lal Chowk, Panipat (Haryana)



b) SIHMs Offering only Diploma/Craft level Courses:

1	State Institute of Hotel Management Opp. Magadh University Campus, Gaya - Dobhi Road, Bodhgaya, Gaya - Bihar	3	State Institute of Hotel Management S.V.Polytechnic Campus, Ground floor, KT Road, Tirupati - 517507 (AP)
2	State Institute of Hotel Management, Kohir X Road, Kohir Mandal, Karvelli Village, Medak Distt. (AP)		

16.3 PRIVATE INSTITUTES

1.	Chitkara School of Hospitality Chandigarh -Patiala N. H. Jansla, Patiala, Rajpura -140401.	9	Munnar Catering College Thachankary Hills Sooryanelli, Idukki, Munnar- 685618 (Kerala)
2.	Chandigarh College of Hotel Management, Landran, Mohali, Punjab – 140307	10	C T Institute of Hotel Management UE II- Pratap Pura Road, Shahpur, Jalandhar- 144008
3.	Institute of Hotel Management Daurala, N H-58 Delhi Dehradun Highway Meerut-250001	11	VELs College of Science Velan Nagar, P V Vaithiyalingam Road, Pallavaram, Chennai
4.	Oriental School of Hotel Management Valley View, Lakkidi, Vythiri, Wayanad, Kerala – 673576.	12.	St. Soldier Institute of Hotel Management Behind NIT, Jalandhar-Amritsar Bye Pass Jalandhar-144 011
5.	Ranjita Institute of Hotel Management Bidya Nagar, Janla, Mahura, Bhubaneswar.	13.	K C College of Hotel Management Karyam Road, Nawanshahr (Punjab)
6.	Shri Shakti College of Hotel Management Venus Plaza, Begumpet Hyderabad- 500 016	14.	Rayat & Bahra Institute of Hotel Management Sahauran, Near Kharar Mohali - 140 101
7.	SRM Institute of Hotel Management SRM Nagar, Kattankulathur, Kanchipuram– 603 203	15.	Gurunanak Institute of Hotel Management 157/F, Nilgunj Road Panihati, Kolkata - 700 114
8.	Desh Bhagat Institute of Hotel Management Amloh Road, Mandi Gobindgarh, Punjab		



16.4 FOOD CRAFT INSTITUTES:

1.	Food Craft Insitute, Anasagar Circular Road, Ajmer-305004.	5.	State Food Craft Institute, Samuguri, Nagaon(Assam).
2.	Food Craft Institute, Lewis Jubilee Sanatorium, Darjeeling-734101.	6.	Food Craft Institute., C/o Tourism Deptt Tura, Meghalaya,
3.	Food Craft Institute, Aligarh Muslim University Campus, Aligarh-202002.	7	Food Craft Institute, Ram Colony Camp, Chandigarh Road, Hoshiarpur.
4.	Food Craft Institute, Govardhan Vilas, Sector-14, Udaipur-313004.	8	Food Craft Institute, District Tourism Centre, Titilagarh Road, Balangir - 767001

**ANNUAL AUDITED ACCOUNTS
FOR THE YEAR ENDED
31st MARCH, 2014**



PRADEEP GUPTA & ASSOCIATES

Chartered Accountants

NCHMCT
ANNUAL REPORT-2013-14

607, Pearls Best Heights - II
C - 9, Netaji Subhash Place
Pitampura, Delhi - 110034
Ph: 9810593160, 27355041

Independent Auditor's Opinion

National Council for Hotel Management & Catering Technology

Report on the Financial Statements

We have audited the accompanying financial statements of National Council for Hotel Management & Catering Technology, which comprise the Balance Sheet as at 31st March, 2014, Income & Expenditure Account and the Statement of Receipts & Payments for the year then ended, and a summary of the significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

The Council's Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the Accounting Standards issued by the Institute of Chartered Accountants of India. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with the ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by the Management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

- 1) No provision has been made for any additional Income tax liability, if any that may arise at the time of assessment for AY 2012-13 to 2014-15 amount unascertainable.
- 2) No Provision has been made for Contingent Liability of Rs 50.17 Lakhs Plus Interest that may arise to M/S Diwan Chand Civil Contractors of the NCHMCT Building at Noida as referred in Para B(1)(i) of Schedule 24.
- 3) Balances of parties accounts included in Current Liabilities and Loans & Advances are subject to confirmation, reconciliation and consequent adjustments, if any



PRADEEP GUPTA & ASSOCIATES
Chartered Accountants

- 4) Although Accrual accounting system has been followed but some Expenses and Income Of prior period incurred during the year have been shown separately in the accounts as referred in Note No B(1)(iii) of Schedule 24.

Opinion

In our opinion and to the best of our information and according to the explanations given to us, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India:

- (a) in the case of the Balance Sheet, of the state of affairs of the Council as at 31st March, 2014.
(b) in the case of Income & Expenditure Account, of the Excess of Income over Expenditure for the year ended on that date.
(c) in the case of the Statement of Receipts & Payments, of the cash flows of the Council for the year ended on that date.

Report on Other Legal and Regulatory Requirements

1. We report that:

- (a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.
(b) In our opinion, proper books of account as required by law have been kept by the Council so far as it appears from our examination of those books.
(c) The Balance Sheet, Income & Expenditure Account, and the Statement of Receipts & Payments dealt with by this Report are in agreement with the books of account.
(d) In our opinion, the Balance Sheet, Income & Expenditure Account, and the Statement of Receipts & Payments comply with the issued by the Institute of Chartered Accountants of India except where otherwise stated in the schedule of notes on accounts.

for Pradeep Gupta & Associates
Firm Regn No 002569N
Chartered Accountants

(Pradeep Kumar Gupta)
Proprietor

(M.No.081341)

New Delhi
Dated:



National Council for Hotel Management & Catering Technology

Balance Sheet as at 31st March 2014

CORPUS / CAPITAL FUND AND LIABILITIES	Schedule No.	Current Year 2013-14	Previous Year 2012-13
		Amount (in ₹)	Amount (in ₹)
Corpus Fund/ Capital Fund	1	11,09,01,173	11,09,01,173
Reserve and Surplus	2	13,11,76,308	13,23,08,559
Earmarked / Endowment Fund	3	NIL	12,02,784
Secured Loans and Borrowings	4	NIL	NIL
Unsecured Loans and Borrowings	5	NIL	NIL
Deferred Credit Liabilities	6	NIL	NIL
Current Liabilities and Provisions	7	2,55,25,726	5,52,17,981
Total		26,76,,03,207	29,96,30,497
ASSETS			
Fixed Assets	8	9,36,02,938	9,64,19,594
Investments from Earmarked/ Endowment Fund	9	NIL	NIL
Invetment - Others	10	12,65,24,893	15,39,88,973
Current Assets, Loans, Advances, etc.	11	4,74,75,376	4,92,21,930
Miscellaneous Expenditure (to the extent not written off or adjusted)		NIL	NIL
Total		26,76,03,207	29,,96,30,497
Significant Accounting Policies			
Contingent Liabilities and Notes on Account	24		

Auditors Report
As per our report of even date attached
For Pradeep Gupta & Associates
Chartered Accountants

(Pradeep Kumar)
Proprietor

Accountant

E.O.(A&F)

Secretary

Chief Executive Officer

Place : Noida

Date : 30th June 2014



National Council for Hotel Management & Catering Technology

Income and Expenditure Account for the year ended 31st March 2014

INCOME	Sch. No.	Current Year 2013-14	Previous Year 2012-13
		Amount (in ₹)	Amount (in ₹)
Income from Sales/ Services	12	NIL	NIL
Grants / Subsidies	13	NIL	NIL
Fees/ Subscription	14	8,38,18,477	6,49,38,593
Income from Investment	15	NIL	NIL
(Income on invest, from Earmarked / Endowment Funds Trnsfrd to Funds)			
Income from Royalty, Publication, etc.	16	NIL	NIL
Interest Earned	17	1,90,29,856	1,45,82,001
Other Income	18	81,491	6,28,044
Increase / Decrease in stock of Finished Goods and work-in-progress	19	NIL	NIL
Total (A)		10,29,29,824	8,01,48,638
EXPENDITURE			
Establishment Expenses	20	2,71,62,698	3,14,50,879
Other Administrative Expenses, etc.	21	5,31,48,470	3,58,58,762
Expenditure on Grants, Subsidies, etc.	22	NIL	NIL
Interest	23	NIL	NIL
Depreciation (net total at the year end corresponding to Sch.-8)	8	61,24,257	66,24,002
Total (B)		8,64,35,425	7,39,33,643
Excess of income before prior period adjustment/ extra ordinary items (A - B)		1,64,94,399	62,14,995
PRIOR PERIOD ADJUSTMENT (SCH 24 B(1)(iii) (C)		8,82,048	(9,57,189)
Income Tax for earlier years (D)		1,85,08,698	-
Balance being surplus /(deficit) carried to Reserve & Surplus (A-B)+C-D)		(11,32,251)	52,57,806
Significant Accounting Policies, Contingent Liablites and Notes on Accts	24		

Auditors Report
As per our report of even date attached
For Pradeep Gupta & Associates
Chartered Accountants

(Pradeep Kumar)
Proprietor

Accountant

E.O.(A&F)

Secretary

Chief Executive Officer

Place : Noida

Date : 30th June 2014



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 1 Capital Fund	Current Year 2013-14		Previous Year 2012-13	
	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
Balance at the beginning of the year	11,09,01,173		11,09,01,173	
Balance at the end of the year		11,09,01,173		11,09,01,173
Total	11,09,01,173	11,09,01,173	11,09,01,173	11,09,01,173

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 2 RESERVE AND SURPLUS	Current Year 2013-14		Previous Year 2012-13	
	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
Capital Reserves	NIL		NIL	
Revaluation Reserve	NIL		NIL	
General Reserve				
Balance at the beginning of the year	13,23,08,559		12,70,50,753	
Less: Deduction for the year				
Add: Transferred from Income Expenditure Account	(11,32,251)		52,57,806	
Balance at the year end		13,11,76,308		13,23,08,559
Total	13,11,76,308	13,11,76,308	13,23,08,559	13,23,08,559

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 3 Earmarked / Endowment Funds	Current Year 2013 -14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
A. Grant in Aid skill testing	-	
I.) Balance at the beginning of the year	700000	7,00,000
Less: Deduction for the year	700000	
B. Grant in Aid total received from Govt. of India for CBSP		
I.) Balance at the beginning of the year	502784	5,02,784
Less: Deduction for the year	502784	
C. Other Additions	NIL	NIL
Total	NIL	12,02,784

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 4 SECURED LOANS AND BORROWINGS	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
CENTRAL GOVT./ STATE GOVT.	NIL	NIL
FINANCIAL INSTITUTIONS	NIL	NIL
BANKS	NIL	NIL
OTHER INSTIUTIONS & AGENCIES	NIL	NIL
TOTAL	NIL	NIL

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 5 UNSECURED LOANS AND BORROWINGS	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
CENTRAL GOVT./ STATE GOVT.	NIL	NIL
FINANCIAL INSTITUTIONS	NIL	NIL
BANKS	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 6 DEFERRED CREDIT LIABILITIES	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
A) Acceptances secured by hypothecation of capital equipment and other assets	NIL	NIL
B) Others	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology
Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 7	Current Year	Previous Year
CURRENT LIABILITIES & PROVISIONS	2013-14	2012-13
	Amount (in ₹)	Amount (in ₹)
A. Current Liabilities		
Pre- Receipt Income JEE 2012 (refer note no. A 4 (i))	13,30,775	1,98,550
Pre- Receipt Income Degree/Diploma	1,85,36,225	1,76,74,100
Salary and Wages	1,48,068	62,693
Auditors Fees	19,905	18,095
Security expenses	3,35,333	2,66,023
Diploma/ Degree expenses	4,33,035	3,22,817
Postage & Telephone Expenses	33,913	42,949
Diesel for Gen Set	12,094	-
Petrol for Vehicle	16,236	15,718
Horticulture	25,000	25,000
Maintenance of Eqpt. Furniture	45,105	-
Water Expenses	6,182	4,430
Financial Assistance to IHMs	50,000	1,19,550
Consultancy charges	22,472	22,472
Conveyance & cartage	33,095	66,999
Travelling Expenditure	2,08,418	4,160
Training Expenses	1,93,492	-
JEE Counselling fees payable	2,500	-
Advertisement	-	86,159
News Paper & Periodicals	4,212	10,087
Inspection of (P) IHMs	20,690	-
Honorarium to Staff	85,000	85,000
JEE Advertisement reimbursement	-	81,116
Printing and Stationary	-	43,864
Award & Scholarship	-	9,19,641
Electricity	3,53,434	-
Pest Control	-	19,697
Pantry Expenses	-	360
Reimburesment of Medical expenses	-	13,864
Earnest Money	1,10,000	1,10,000
B. Provisions		
For Pension, Gratuity, Leave Encashment	33,83,163	3,48,99,318
CGEIS	1,17,379	1,05,319
Total	2,55,25,726	5,52,17,981

Accountant

E.O.(A&F)

Secretary

Chief Executive Officer

Place : Noida

Date : 30th June 2014



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

FIXED ASSETS	GROSS BLOCK			Cost as on 31.3.2014	Rate of Dep.	DEPRECIATION			Total Dep. as on 31.3.2014	NET BLOCK	
	Cost as on 01.04.2013	Add. during the year 2013-14	Ded. During the year 2013-14			Dep. as on 1.4.2013	Add. during the year 2013-14	Ded. during the year 2013-14		As on 31.3.2014	As on 31.3.2013
Schedule 8	1	2	3	4		5	6	7	8	9	10
A FIXED ASSETS	1	2	3	4		5	6	7	8	9	10
Land – Free Hold	40072172	-		40072172	0%	0	-		0	40072172	40072172
Building	66356692	2829787		69186479	10%	12607771	5516381		18154152	51062327	53748921
Furniture & Fixture	1049447	209988		1259435	10%	501366	73317		574683	684752	548081
Office Equipment	297305	5266		302571	15%	199657	15437		215094	87477	97648
Coolers & Heaters	73059	12711		85770	15%	25930	8023		33953	51817	47129
Vehicles	1807251	-		1807251	15%	739573	160152		899725	907526	1067679
Water Coolers	19182	-		19182	15%	17469	257		17726	1456	1713
Photocopier	94582	-		94582	15%	52615	6295		58910	35672	41976
Copy Printer	581489	-		581489	15%	323479	38701		362181	219308	258010
Computer	1260656	39349		1300005	60%	919677	228197		1147874	152131	340979
Laser Printers	228209	-		228209	60%	156176	43220		199396	28813	72033
Fax Machine	33613	-		33613	15%	12535	3162		15697	17916	21078
TV/ LCD/ Projector	184501	210500		395001	15%	104972	27717		132689	262312	79529
Refrigerator	39189	-		39189	15%	29427	1464		30891	8298	9762
Generator set	17000	-		17000	15%	16572	64		16636	364	428
Library Books	27093	-		27093	100%	27093	0		27093	0	0
Coffee/ Machine	34276	-		34276	15%	21810	1870		23680	10596	12466
Total A	112175716	3307601	-	115483317		15756122	6124257	0	21880379	93602938	96419594
Previous Year	118528039	1513274	7865597	112175716	0	16207026	6624002	7074906	15756122	96419594	-

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 9	Current Year	Previous Year
INVESTMENTS FROM EARMARKED / ENDOWMENT FUNDS	2013-14	2012-13
	Amount (in ₹)	Amount (in ₹)
In Government Securities	NIL	NIL
Other Approved Securities	NIL	NIL
Shares	NIL	NIL
Debentures and Bonds	NIL	NIL
Subsidiaries and Joint Ventures	NIL	NIL
Others (to be specified)	NIL	NIL
TOTAL	NIL	NIL

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 10 INVESTMENTS - OTHERS	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
In Government Securities	NIL	NIL
Other Approved Securities	NIL	NIL
Shares	NIL	NIL
Debentures and Bonds	NIL	NIL
Subsidiaries and Joint Ventures	NIL	NIL
Fixed Deposit in Syndicate Bank, Noida	3,41,18,900	3,07,61,539
Fixed Deposit in Building Fund with Syndicate Bank, Noida	15,00,000	19,48,437
Fixed Deposit in Canara Bank, Noida	9,09,05,993	12,12,78,997
TOTAL	12,65,24,893	15,39,88,973

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 11 CURRENT ASSETS, LOANS, ADVANCE ETC	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
A. Current Assets		
1. Inventories	-	-
2. Sundry Debtors	-	-
3. Postage Stamp in Hand	-	-
4. Cash in Hand	6,075	8,220
5. Bank Balances (Schedule Bank)		
a. Syndicate Bank SB - 902920124918	52,373	10,16,846
b. Canara bank SB - 2886101000837	15,89,103	8,07,476
c. Syndicate Bank- 902920181098	43,590	79,914
d. Canara Bank SB - 2886101000127	1,02,49,918	88,23,839
e. Bank of Baroda SB - 06230100008613	82,31,848	29,98,339
f. Syndicate bank SB 902920144368	1,74,771	1,67,985
B. Loans Advances and other Assets :		
1. Loans to Staff		
a. Festival Advance Annex. 11 B (1) (a)	16,875	10,875
b. TA / LTC Advance Annex. 11 B (1) (b)	1,000	2,26,340
c. HBA/ MCA etc. Annex. 11 B (1) (C)	4,00,149	5,29,897
2. Advances to Firm Annex 11 B (2)	96,479	1,74,375
3. Security Deposit	30,000	30,000
4. Scholarship Endowment Fund (Refer Note B (3))	20,07,610	20,07,610
5. Prepaid Expenses	25,76,862	47,24,758
6. Receivable from MOT (M.D.P)	72,10,862	72,10,899
7. Receivable from Pension Fund A/c	1,000	1,000
8. Receivable from Sh. K.K.Saraf	-	13,376
C. Income Accrued :		
i. Accrued Interest	1,47,66,718	2,03,90,181
ii. Accrued Income	20,105	-
TOTAL	4,74,75,376	4,92,21,930

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 12	Current Year 2013-14	Previous Year 2012-13
INCOME FROM SALES / SERVICES	Amount (in ₹)	Amount (in ₹)
1. Income from Sales		
a. Income from Sale of Publications	NIL	NIL
b. Income from the Waste Paper	NIL	NIL
2. Income from Service		
a. Labour and processing charges	NIL	NIL
b. Professional/ Consultancy Services	NIL	NIL
c. Agency Commission and Brokerage	NIL	NIL
d. Maintenance Service (Equipment/ Property)	NIL	NIL
e. Others	NIL	NIL
TOTAL	NIL	NIL

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Balance Sheet as at 31st March 2014

Schedule 13 GRANTS / SUBSIDIES	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
(Irrevocable Grants Subsidies & Received)		
Central Government	NIL	NIL
State Government	NIL	NIL
Government Agencies	NIL	NIL
Institutions / Welfare Bodies	NIL	NIL
International Organisations	NIL	NIL
Other (Specify)	NIL	NIL
TOTAL	NIL	NIL

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 14 FEES / SUBSCRIPTIONS	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
Joint Entrance Examination	1,48,73,214	1,17,49,787
JEE Counselling FEE	2,02,00,582	87,46,882
Degree / Diploma Examination FEEs *	4,77,51,681	4,35,56,924
M.Sc. Degree Examination Fees	1,98,000	-
Affiliation fees	7,95,000	8,85,000
TOTAL	8,38,18,477	6,49,38,593

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 15 INCOME FROM INVESTMENTS (Income on investment from earn Endowment Funds transferred to Funds)	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
1. Interest		
a. On Govt. Securities	NIL	NIL
b. Other Bonds / Debentures	NIL	NIL
2. Dividends		
a. On Shares	NIL	NIL
b. On Mutual Securities	NIL	NIL
3. Rents	NIL	NIL
4. Others (Specify)	NIL	NIL
TOTAL	NIL	NIL

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 16 INCOME FROM ROYALTY , PUBLICATION ETC	Current Year 2013-14 Amount (in ₹)	Previous Year 2012-13 Amount (in ₹)
1. Income from Royalty	NIL	NIL
2. Income from Publications	NIL	NIL
3. Others (Specify)	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 17	Current Year 2013-14	Previous Year 2012-13
INTEREST EARNED	Amount (in ₹)	Amount (in ₹)
1. On Term Deposits		
a. With Scheduled Banks	1,50,97,333	1,28,73,238
Interest on FD Syndicate A/c	32,18,693	
Interest on FD Canara Bank	1,17,40,163	
Interest on FD Syndicate Bank Building fund A/c	1,38,477	
b. On Saving Accounts	38,14,245	16,96,564
Interest on saving (Bank of Baroda)	34,29,826	
Interest on Saving SB 24918.	10,027	
Interest on Saving Syndicate Bank (Building A/c)	13,897	
Interest on Saving Canara	3,60,495	
2. On Loans	1,18,278	12,199
a. Car advance		
b. Scooter Advance	7,784	
c. Computer Advance	5,000	
d. LTC/ TA Advance	1,05,494	
3. Other Interest	-	NIL
TOTAL	1,90,29,856	1,45,82,001

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 18 OTHER INCOME	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
1. Profit Sale / Disposal of Assets		
a. Owned Assets		
Sale of Condemned Assets		
Less : Depreciated value of condemned items :	-	11,736
b. Assets acquired out of Grants, or received free of cost	NIL	NIL
c. Sale of Answer books	81,121	1,17,637
2. Fees for Miscellaneous Services	-	3,29,986
3. Received from SAITHRDP Account	-	1,67,985
4. Miscellaneous Income		
b. RTI Act	370	700
TOTAL	81,491	6,28,044

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 19 INCREASE / DECREASE IN STOCK OF FINISHED GOODS & WORK-IN-PROGRESS	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
Closing Stock		
Finished Goods	NIL	NIL
Work in progress	NIL	NIL
	NIL	NIL
Less Opening Stock		
Finished Goods	NIL	NIL
Work in progress	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 20 ESTABLISHMENTS EXPENSES	Current Year 2013-14	Previous Year 2012-13
	Amount (in ₹)	Amount (in ₹)
Salaries & Wages	1,52,21,637	1,34,15,683
Medical reimbursement	6,29,090	3,56,456
Honorarium to Staff	90,000	90,000
Uniforms expenses	11,342	15,045
Leave Travel Concession	3,10,058	2,50,657
Pension, Gratuity & Leave Encashment	1,09,00,571	1,73,23,038
TOTAL	2,71,62,698	3,14,50,879

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 21	Current Year 2013-14	Previous Year 2012-13
ADMINISTRATIVE EXPENSES	Amount (in ₹)	Amount (in ₹)
JEE Expenses-2013	1,29,52,263	1,07,61,017
Diploma/Degree Expenses 2013-14	1,17,03,567	90,88,402
Training Program Expenses	23,70,927	-
Maintenance of Building	92,254	2,65,594
Conveyance & Cartage	5,73,300	6,65,343
Electricity & Water	46,16,389	28,57,979
Vehicle Running & Maintenance	6,05,450	3,04,305
Postage & Telegram	6,45,619	6,78,517
Printing & Stationery	3,95,835	3,38,146
Travelling Exp. & Local TA	13,77,076	7,12,387
Seminars & workshop expenses	35,500	40,147
Auditor Remuneration	19,905	18,095
Legal & Professional Charges	3,59,033	1,27,880
Pantry	2,04,649	1,63,744
Repairs & Maintenance	3,61,476	5,65,285
O.E.Misc. Expenses	2,13,476	2,25,769
O.E.Meeting Expenses	70,543	92,438
News Papers & Periodicals	20,473	19,234
Bank Charges	1,599	20,332
Security/ Sanitation Charges	34,63,486	39,10,465
Consultation Charges	5,78,712	22,472
Advertisement Expenses	9,11,947	2,51,391
Running Gen Set	1,56,196	2,01,603
Design & development of website	28,090	17,39,761
EDUSAT Programme	1,50,000	64,504
Financial Assistance to IHMs on Means Basis	2,57,913	1,69,550
Hunar se Rozgar	25,597	19,764
Car Insurance	19,965	11,801
Inspection of Pvt. IHMs	1,41,450	6,52,155
Pest control	2,36,364	2,36,364
Horticulture expenses	4,31,618	4,22,077
Award & Scholarship	55,137	11,67,241
Faculty Development Programme Ref Sch. (A.9)	1,00,72,661	-
Total	5,31,48,470	3,58,58,762

Accountant

E.O.(A&F)

Secretary

Chief Executive Officer

Place : Noida

Date : 30th June 2014



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 22 EXPENDITURE ON GRANTS, SUBSIDIES ETC	Current Year 2013-14 Amount (in ₹)	Previous Year 2012-13 Amount (in ₹)
A. Grants given to Institutions / Organisations	NIL	NIL
B. Subsidies given to Institutions/ Organisations	NIL	NIL
TOTAL	NIL	NIL

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of Income & Expenditure as on 31st March 2014

Schedule 23 INTEREST	Current Year 2013-14	Previous Year 2012-14
	Amount (in ₹)	Amount (in ₹)
A. On Fixed Loans	NIL	NIL
B. On other Loans	NIL	NIL
C. Others (Specify)	NIL	NIL
TOTAL	NIL	NIL

Accountant
Place : Noida
Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Schedule forming part of the Accounts for the year Ended 31.3.2014

Schedule 24

Significant Accounting Policies:

A. Change of Accounting Policies and Material Effect

Accounts have been prepared in uniform format of accounts, which is applicable to Central Autonomous Bodies (Non-Profit Organization). Since the new format does not provide place for GPF account as well as Pension Fund Account, therefore, the same have been separated from the financial statements and have been annexed thereto.

1. Accounting Conventions:

The accounts are prepared under the historical cost convention on accrual basis in accordance with generally accepted accounting principles in India and the Accounting standards issued by ICAI. The inventory of stationery and waste paper etc. is however not accounted for.

2. Prior Period and Extra Ordinary Items:

All significant identifiable items of income and expenses pertaining to prior period, if any, are accounted in Prior Period Adjustment account in the Income and Expenditure Account.

3. Depreciation:

Depreciation is charged on written down value at rates prescribed in the schedule of Fixed Assets. Depreciation on assets has been purchased / put to use during the year is provided in full, if asset has been purchased on or before 30th September, otherwise it is provided at half the normal rates. Similarly in case of assets sold/discarded on or before 30th September, depreciation is provided at half at the normal rates and in case of sale etc. in cases of after 30th September full depreciation at normal rates is provided. The profit / Loss on sale of assets is being credited/ debited to Profit & Loss Account.

4. Revenue Recognition:

The accounts are prepared under the historical cost convention and on accrual basis. All Income, expenses, assets and liabilities are accounted for on accrual basis. Adopting the true system of accrual accounting, the accounting in respect of JEE/ Diploma examination, receipts and expenditure has been made on the basis of year of examination actually held.

i.) JEE Receipts up to the last day of accounting year pertaining to the examination to be held in next year have been considered as advance and shown in the Balance Sheet as liability under the head Pre Receipt Income (JEE-2014).

ii.) All the expenses incurred in connection with Diploma/Degree Examination which are pertaining to the examination to be held in next year have been considered as pre paid expenditure and shown in the Balance sheet under the head Pre Paid Expenditure (JEE-2014).

iii.) Expenditure incurred in connection with examinations which are pertaining to the examination held during the year has been shown in the Income & Expenditure Account under the head JEE Expenditure 2013 and Diploma/Degree Expenditure 2013-14.



iv) Affiliation scrutiny fees have been recognized as income in the year of accrual.

5. Fixed Assets Accounting:

Fixed Assets are stated at written down value after reducing the depreciation provided on it up to the year 2013-14. Fixed Assets are physically verified by the management at year end. The detailed breakup of value in respect of told item is not available as per the records maintained; However proper records are being maintained for new additions of assets.

6. Government Grants/ Subsidies:

Grants/ Claims/ Subsidies, if any, are accounted for on realization basis on actual receipt thereof. Grants in respect of specific assets acquired are also shown under Earmarked/ Endowment Fund and the Assets acquired out of the same are shown under the schedule of fixed assets.

7. Borrowing Cost:

The borrowing cost directly attributable to the qualifying asset, if any, is being capitalization as part of the cost of that asset in accordance with AS 16 issued by ICAI. However, no borrowing cost has been incurred and capitalized during the year.

8. Investments:

Council has not made any investment other than the amount deposited in fixed/ term deposit with nationalized banks. Investments in the books of Accounts have been shown at cost.

9. Foreign Currency Transactions:

An agreement has been signed with Lausanne Hospitality Consulting, S.A.Lausanne , Switzerland on dated 11th February 2014 for conducting gap analysis, OLF programme & Annual academic audit . An amount of CHF 98,000 has been paid during the year as 50% annual fees for activities completed during the year 2013-14. The same has been shown in INR in Faculty Development Program account.

10. Recovery of Interest:

Interest on staff advances and loans is recovered after the recovery of the entire principle amount as per Government instructions and the income on such loans accounts is recognized in the year of actual recovery thereof.

B. Contingent Liabilities and Notes on Accounts;

I. Balance sheet & Income & Expenditure items:

- i) No Provision has been made for Contingent Liability of Rs 50.17 Lakhs Plus Interest that may arise to M/S Diwan Chand Civil Contractors of the NCHMCT Building at Noida pursuant to Arbitration Award given in favour of the Contractor and against ITDC since the Award is being disputed by ITDC in Hon'ble Delhi High Court.
- ii) No Provisions has been made for any additional Income tax liability, if any that may arise at the time of assessment for AY 2012-13 to 2014-15 amount unascertainable.



- iii) Prior period adjustment of ₹ 8,82,048/- (Prev. Yr ₹ 9,57,189/-) on account of expenditure/income for previous year has been made during the current year and charged to Income and Expenditure Account. The details is as under :-

Nature of Expenses	Current Yr	Prev. Yr
JEE Expenses	61325.00	253835.00
Diesel for Gen. set	10262.00	0.00
EDUSAT	21750.00	0.00
Salary Pension	0.00	54607.00
Renovation of Building	0.00	648747.00
Hunar se Rozgar Program	335250	0.00
TOTAL (A)	428587.00	957189.00
Nature of Income		
JEE 2012 Receipt	1291972.00	0.00
DAVP (Advantage Adjustment)	10843.00	0.00
Interest on FDRs	7820.00	0.00
TOTAL (B)	1310635.00	0.00
G.TOTAL(A-B)	(882048.00)	957189.00

2. General Provident Fund :

National Council for Hotel Management employees are covered under GPF -cum- Pension Scheme introduced with the direction of Ministry of Tourism, Govt. of India. All rules and regulations and service conditions are also applicable to the employees at par with the employees of Govt. of India. As per Govt. instructions interest @ 8.7% upto w.e.f April 2013 to March 2014 has been paid on GPF accounts of the employees. All funds related to GPF has been invested in Fixed Deposits, with scheduled banks.

3. Scholarship Endowment Fund:

A sum of ₹ 20,07,610/- (Prev. Yr ₹ 2007610/-) (Sch. 11) has been spent by the Council upto 2013-14 for awards of Scholarships which is receivable from Scholarship Endowment Fund. No donation on account of Scholarship Endowment Fund has been received during the year. Separate financial statements for the fund have been prepared and are enclosed.

4. Land & Building :

The NOIDA authority has allotted land measuring 60000 sq. meters in the name of Ministry of Tourism, Govt. of India in Sector -62, NOIDA. The Ministry of Tourism has authorized NCHMCT to use 5 acres for establishment of NCHMCT Headquarter at A-34, Sector 62 NOIDA.

5. Current Assets, Loans and Advances:

Balances of parties accounts included in Current Liabilities and Loans and Advances are subject to confirmation, reconciliation and consequent adjustments, if any



6. Interest on Fixed Deposit :

Interest on Fixed deposits amounting to ₹ **1,50,97,333** (Sch. 17) (Previous year ₹ 1,28,73,238) for the year ended 31.3.2014 has been received during the year 2013-14. Total accrued interest as on 31.3.2014 amounting to ₹ 1,47,66,718/- (Sch 11) (Previous year ₹ 2,03,90,181)

7. Retirement Benefits :

Past liability for pension, gratuity and leave encashment has been ascertained through M/s Charan Gupta Actuarial and the Actual Liability in respect thereto, has also been calculated and provided for ₹ **9,34,54,465/-** up to 31.3.2014 (Previous year ₹ 8,53,35,438) as per the actuarial valuation certificate.

9. Taxation

NCHMCT is a Society registered under Societies Registration Act 1860 and established by Ministry of Tourism, Govt. of India. It is an Educational Council/ Institution registered exempt from Income Tax Act in view of there being no taxable income under the Income Tax Act 1961, no provision for income tax has been considered necessary.

10. Rounding off of Figures :

Figures have been rounded off in nearest rupees.

Corresponding figures of the previous year have been regrouped/ rearranged, wherever necessary.

Scheduled **1 to 24** are annexed to and form an integral part of the Balance Sheet as at **31.03.2014** and the Income and Expenditure Account for the year ended on that date.

Accountant

E.O.(A&F)

Secretary

Chief Executive Officer

As per Audit Report of even date
for **Pradeep Gupta & Associates**
Firm Regn No 002569N
Chartered Accountants

Sd/-
(Pradeep Kumar)
Proprietor
(M.No. 081341)



National Council for Hotel Management & Catering Technology

Receipts and Payments for the period/ year ended 31-3-2014

Sl No	Receipt	Current Yr	Prevs Yr	Payment	Current Yr	Prevs Yr	
		2013-14	2012-13		2013-14	2012-13	
		Amount (₹)	Amount (₹)			Amount (₹)	Amount (₹)
1	Opening Balance			Expenses			
A	Cash in Hand	8220	9838	a) Establishment Expenses (S-20) 27162698			
B	Bank Balance			Add: Last year O/s expenses 62693			
I	SB Syndicate Bank - 24918	1016846	72306	Less: Current year O/s exp. 148068	27077323	31420243	
ii	SB Syndicate Bank - 81098	79914	76925	b) Administrative Expenses (S-21) 53148470			
iii	SB Canara- 101-127	8823839	18255681	Add: Last year O/s expenses 2168001			
iv	SB Canara - 101-837	807476	1529098	Less: Current year O/s exp. 19000116	53416355	35771827	
v	SB Bank of Baroda - 8613	2998339	1575636				
vi	SB Syndicate Bank - 44368	167985	-	Investments and Deposits made			
				a) Fixed Deposits (S - 10)	(2,74,64,080)	22700200	
				Expenditure on fixed Assets			
2	Interest Received (S-17)			a) Purchase of Fixed Assets	3307601	722583	
a	On Fixed Deposits 15097333	20720796	5607637	b) Expenditure on Grant (S-3)	1202784	62947	
	Add: last year accrued 20390181						
	Less: Current year Accrued 14766718			Refund of Surplus Money/ Loans			
b	Interest on SB	3814245	1696564	a) Increase in Loan adv. & other asst	-	4062372	
c	Loans & Advance	118278	12199	Other Payments & advance			
3	Other Income			a) Liabilities paid	48018443	-	
a	Misc. Receipt	81491	628044	b) Prior Period Expenses paid	428587	957189	
b	Prior Period Income	1310635	-	Closing Balance			
4	Receipt	83818477	64938593	A) Cash in hand	6075	8220	
a	JEE fees 14873214			B) Balance with Bank			
b	Diploma Fees 47751681			SB Syndicate Bank - 24918	52373	1016846	
c	Counselling Fee 20200582			SB Syndicate Bank - 81098	43590	79914	
d	Affiliation Fees 795000			SB Canara- 101-127	10249918	8823839	
e	M.Sc. Degree Fees 198000			SB Canara - 101-837	1589103	807476	
				SB Bank of Baroda - 8613	8231848	2998339	
5	Increase in Liabilities	-	15197459	SB Syndicate Bank - 44368	174771	167985	
6	Decrease in Assets	2568151	-				
	Total	126334692	109599980	Total	126334692	109599980	

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology
ANNEXURE TO SCHEDULE 11(B) 1(a) 31-3-2014

FESTIVAL ADVANCE

S.No.	Advances	Outstanding as on 31.3.13	Advance Paid during 2013-14	Recovered during 2013-14	Net O/s as on 31.3.2014
		Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
1	Sh.S.C.Ahuja	-	3,750	2,625	1,125
2	Sh. Register Singh	1,875	3,750	4,125	1,500
3	Sh. Sugar Singh	1,125	3,750	3,375	1,500
4	Sh. Nahar Singh	3,375	3,750	5,250	1,875
5	Sh. Leela Dhar	2,250	3,750	4,500	1,500
6	Sh. Rajendra Kumar	-	3,750	2,625	1,125
7	Mrs. C.Jawa	2,250	3,750	3,375	2,625
8	Sh. Jagdish Kumar	-	3,750	1,875	1,875
9	Mrs. Jyoti Srivastava	-	3,750	1,875	1,875
9	Mrs. Shusma Sethi	-	3,750	1,875	1,875
	Total	10,875	37,500	31,500	16,875

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology
ANNEXURE TO SCHEDULE - 11 (B) 1 (b) 31-3-2014

LIST OF OUTSTANDING TEMPORARY ADVANCES AGAINST EMPLOYEES AS ON 31.03.2013

S.No.	Name of the Officers/ Staff	Outstanding as on 31.3.13	Paid during 2013-14	Recd. Adjusted during 2013-14	Outstanding as on 31.3.2014
		Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
A.	Contingency Advance				
1	Sh. Register Singh	1,000	-	-	1,000
B.	T A ADVANCE				
1	Sh. Nisheeth Srivastava	1,25,170	-	1,25,170	-
2	Sh.A.K. Singh	1,00,170	-	1,00,170	-
	Total	2,26,340	-	2,25,340	1,000

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology
ANNEXURE TO SCHEDULE 11 B (1) C 31-3-2014
LOANS & ADVANCES ACCOUNT

S.No.	Advances	Outstanding as on 31.3.13	Paid during yr 2013-14	Recd during during 2013-14	Net O/s as as on 31.3.14
		Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
	H.B.A.				
a)	Sh. Giriraj Singh	44,100	-	44,100	-
b)	Sh.Sugar Singh	2,05,620	-	35,760	1,69,860
c)	Sh.Rajender Kr	2,27,177	-	20,888	2,06,289
	Total	4,76,897	-	1,00,748	3,76,149
	Advances- Car / Scooter				
a)	Sh. T V Raman	2,000	-	2,000	-
	Total	2,000	-	2,000	-
	Computer Advance				
a)	Sh.Jagdish Kumar, LDC	3,000	-	3,000	-
b)	Sh. Sugar Singh	24,000	-	12,000	12,000
c)	Sh. Leela Dhar	24,000	-	12,000	12,000
	Total	51,000	-	27,000	24,000
	Grand Total	5,29,897	-	1,29,748	4,00,149

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology
ANNEXURE TO SCHEDULE 11 B (2)
ADVANCES TO FIRMS

S.No.	Advances	Outstanding as on 31.3.13	Paid during Yr 2013-14	Adjusted during Year 2013-14	Net O/s as as on 31.3.14
		Amount (in ₹)	Amount (in ₹)	Amount (in ₹)	Amount (in ₹)
1	DAVP	62,015	-	62,015	-
2	Aashiana Services	1,12,360	4,04,496	5,16,856	-
3	National Projects Construction Corporation	-	38,47,456	37,50,977	96,479
	Total	1,74,375	42,51,952	43,29,952	96,479

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

GPF BALANCE SHEET AS AT 31-03-2014

LIABILITIES	Current year 2013-14	Previous year 2012-13	ASSETS	Current year 2013-14	PreviousYr 2012-13
	Amount (in ₹)	Amount (in ₹)		Amount (in ₹)	Amount (in ₹)
Members Fund			Current Assets		
Balance b/f	1,23,48,472	1,20,01,815	Fixed Deposits	1,05,84,755	98,12,883
Add Addition	38,63,532	180,526	Saving bank 30860	21,86,915	6,68,351
Less withdrawals	14,17,440	33,10,679	Accrued Interest	17,53,410	15,87,235
			Interest receivable	2,69,464	2,80,003
Total	1,47,94,564	1,23,48,472	Total	1,47,94,564	1,23,48,472

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

SCHOLARSHIP ENDOWMENT FUND A/C BALANCE SHEET AS ON 31.3.2014

LIABILITIES	AMOUNT (₹)	ASSETS	AMOUNT (₹)
Scholarship Endowment Fund		Current Assets	
Opening Balance	1105731	Fixed Deposit	31,13,975
Add: Transfer from I/E	272190	Accrued Interest on FDR	2,71,556
Payable to NCHMCT			
	13,77,921		
	20,07,610		
Total	33,85,531	TOTAL	33,85,531

INCOME & EXPENDITURE ACCOUNT AS ON 31-3-2013

EXPENDITURE	AMOUNT (₹)	INCOME	AMOUNT (₹)
B/F transferred to Balance sheet	2,72,190	Interest received	2,72,190
Total	2,72,190	TOTAL	2,72,190

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer



National Council for Hotel Management & Catering Technology

Pension Fund Balance sheet as at 31-3-2014

LIABILITIES	Current year 2013-14	Previous year 2012-13	ASSETS	Current year 2013-14	Previous Yr 2012-13
Corpus Fund			Current Assets		
Bal. at the beginning of yr	2,34,64,569	1,77,56,758	Fixed Deposits	10,38,04,911	6,48,24,430
Add contribution for the yr	65,65,238	57,52,180	Saving bank 70088	1,33,596	2,08,027
Less deduction during yr		44,369			
Gratuity Payable		20,000			
Total	3,00,29,807	2,34,84,569	Total	10,39,38,505	6,50,32,457
Provisions					
Superannuation/Pension	7,82,71,430	7,16,67,907	Receivable from NC	33,83,163	3,48,99,318
Gratuity	94,19,665	81,79,518	Accrued Interest	1,61,63,604	88,89,232
Leave Encashment	57,63,370	54,88,013			
NCHMCT	1,000	1,000			
Total	9,34,55,465	8,53,36,438	Total	1,95,46,767	4,37,88,550
Grand Total	12,34,85,272	10,88,21,007	Grand Total	12,34,85,272	10,88,21,007

National Council for Hotel Management & Catering Technology					
PENSION FUND					
INCOME & EXPENDITURE ACCOUNT AS ON 31.3.2014					
EXPENDITURE	Current year	Previous Yr 2012-13	INCOME	Current year	Previous Yr 2012-13
	2013-14			2013-14	
By amount transferred to Reserve & Surplus Account	65,65,238	57,52,180	Interest earned on S B	10,584	35,874,
			Interest earned on FDRs	65,54,654	57,16,306
Total	65,65,238	57,52,180	TOTAL	65,65,238	57,52,180

Accountant

Place : Noida

Date : 30th June 2014

E.O.(A&F)

Secretary

Chief Executive Officer